**NORTHEAST DELTA HUMAN SERVICES AUTHORITY (NEDHSA)**

**Board Meeting MINUTES**

**January 09, 2018**

**Ouachita Parish Health Unit – Community Room**

**1650 DeSiard Street, Monroe, LA 71202**

**5:30PM**

**Call to Order**Meeting called to order by Michael Shipp and prayer was led by Alisa Lear and a quorum was met.

**Adopt Agenda***:* AMotion was made by Alisa Lear seconded by Latanya Whiteside to approve /accept the Agenda. Motion passed unanimously.

**Adopt Minutes of November 14:**AMotion was made by Thelma Merrells and seconded by Alisa Lear to approve / accept the Minutes. Motion passed unanimously.

**Board Members Present:**

Dr. E. H. Baker, Thelma Merrells, Mike Shipp, Latanya Whiteside, and Alisa Lear

**Absent:** Yvonne Lewis

**Ownership Linkage-Recognition of Guests**: None

**Northeast Delta HSA staff present**: Dr. Monteic Sizer, Martha Phillips and Delores Harris.

**PUBLIC COMMENT PERIOD**

**BOARD EDUCATION/ ENDS Items for DISCUSSION**

**Upcoming Events/Community Action**

NE Delta HSA has launched its prevention campaign entitled “It Is What It Is.” , a weekly radio talk show formatted prevention campaign designed to bolster NE Delta HAS’s Opportunity Zone initiative.

NE Delta HSA entered in to an employment campaign contract with Families Helping Families. The campaign is designed to get developmental disability students connected to the workforce.

A 2% salary increase will be afforded to, per state civil service, all classified employees in good standing on January 1, 2018, and one unclassified physician. Our other medical staff are contract employees.

A grand showing/opening of the Marion inpatient addiction facility (LaArk Recovery) showing will be rescheduled for a date TBA in February at 160 McVicker Street, Marion, Louisiana. This inpatient addiction facility is part of our integrated healthcare services network and a tangible outcome of meetings with Sheriffs, DAs, Coroners, Police Chiefs and hospital CEOs at University Health Conway.

NLEEC Reception, Planting The SEED will be held on Saturday, January 27, 2018 at the New Light Baptist Church , 1623 South 4th Street each board member was invited to attend by board member Thelma Merrells.

**GOVERNANCE PROCESS/EXECUTIVE LIMITATIONS for DECISIONS**

### Executive Director

**Monthly ED – Report and Fiscal Report -** A Motion made by Alisa Lear and seconded by LaTanya Whiteside to approve / accept the ED report and Fiscal reports as submitted. Motion passed unanimously.

**Financial Planning & Budgeting/Financial Condition and Activities –** *With respect to the actual, ongoing financial condition and activities, the ED shall not cause or allow the development of fiscal jeopardy or a material deviation of actual expenditures from board priorities established in Ends policies.*

The existing FY 17-18 fiscal year’s budget is consistent with the Board approved strategic plan and agency priorities. There is no cash flow, over projections, fiscal jeopardy or related budget issues to report. NE Delta HSA’s budget was built on budget projections, internal planning assumptions and is consistent with the Board’s approved strategic plan.

NEDHSA’s FY17-18 appropriated budget is $13,920,578. Our SGF = $9,847,946. Our IAT = $3,298,788. Self-generated = $773,844.

**BOARD**

**Prioritized Strategic Initiatives for coming year/Updates** (Policy Manual p 11)

The existing FY 17-18 fiscal year’s budget is consistent with the Board approved strategic plan and agency priorities. There is no cash flow, over projections, fiscal jeopardy or related budget issues to report. FY 18-19 was developed using a similar process and set of assumptions. Additionally, budget actuals and projections are prepared and submitted to the Board monthly along with the Executive Director’s report.

**Election of Treasurer** – LaTanya Whiteside was elected as Treasurer

AMotion was made by Thelma Merrells and seconded by Alisa Lear to / accept the nomination. Motion passed unanimously.

**QUARTERLY BOARD TRAINING –** *Behavioral Health* – Education and Training with current statistics, NEDHSA Clinical Goals and brochures was provided to Board Members by Martha Phillips. Additionally, Dr. Sizer discussed HR recruitment needs and the experience of the recently appointed HR Director’s expertise in this area. It was also mentioned that the new HR Director has been specifically tasked with recruiting seasoned clinical professionals and establishing staff training opportunities for current and future agency staff.

**BOARD MANAGEMENT** – Ongoing

**ADJOURN -** Next Meeting – **February 20, 2018 - 5:30 pm**

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